

**UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
NATIONAL BUSINESS CENTER
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In Reply Refer To:
1113/4000/4700 (BC-610) **P**

May 26, 1999

EMS TRANSMISSION

Instruction Memorandum No. BC-99-045

Expires: 9/30/99

To: All Field Offices

From: Director, National Business Center

Subject: Official Use of Horses

A 1995 review of the Bureau of Land Management's (BLM's) Manual, Section 1113, Official Use of Horses, determined that portions of the Manual needed to be updated. As a result, Instruction Memorandum (IM) No. WO-95-68 was issued. This National Business Center (NBC) memorandum, IM No. BC-99-045, serves as an extension of the rate increases set forth in the 1995 Washington Office IM. When the 1113 Manual is updated, new appraisal information will be evaluated based on fair market value.

- The fixed daily rate for the use of an employee-owned horse as stated in .12C of the manual is increased from the \$7.00 rate given in the 1113 Manual to \$20.00 a day. This reflects the current daily cost for the care, feed, and housing of a horse and required gear when used in the field.
- The maximum amount for which the Government is liable for loss or damage as stated in .22C of the manual is increased from \$1,000.00 for a horse and \$400.00 for tack, as given in the 1113 manual, to \$2,500.00 for a horse and \$1,500.00 for tack. This more closely reflects the current costs that are required by certain positions to perform their duties.

- Section .22E3b of the manual is expanded to allow the Authorized Officer to approve more than one horse per day per employee when more than one horse is required for the job (i.e., one horse to ride and another horse needed for packing).

Questions concerning this policy should be directed to Allen Pope, Jr., Accounting Group, BC-610, at (303) 236-6538, or to Buddy Arvizo, WO-220, at (202) 452-0379.

Signed by:
Robert N Palmer
Acting Director, National Business Center

Authenticated by:
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